

**Architectural Review Board  
Meeting Minutes  
April 23, 2020**

**Board Present:** Jordan Berliner; Chairman, John Heatherman, Bob Manne, Bob Zinn, Jim Nasuti

**Absent with notice:** Brad Hix, Dale Strecker, Don Schnackel, James Slavetskas

**Staff Present:** Michele Chisolm

**Call to Order:** 8:10 AM

**Minutes:** Bob Zinn motioned to approve the ARB meeting minutes for March 27, 2020. Jordan Berliner seconded the motion. The March Meeting Minutes were unanimously approved.

Submissions:

- 1. Lot 12 High Bluff Road #80** **Case: 8378**  
**Witnik**  
**Preliminary Review:** Submitted plans to remove the existing screen lanai and replace it with a roofed screened porch. Request a minor variance for a built-in grill area set and remove one pine tree. The preliminary plans to remove the existing screen to replace it with a roof screened porch was approved. The variance request for the built-in grill area set was denied.

The Board encourages the Owner to submit final drawings for the roofed screen porch and re-submit plans for a built-in grill area set.
- 2. Lot 19 Eagle Claw Drive #37** **Case: 5731**  
**Chipman**  
**Final Review:** Submitted plans for a covered room addition in the side rear. The plans submitted were granted Final Approval. A final approval letter was forwarded to the Owner and Contractor.
- 3. Lot 34 Herring Gull Lane #23** **Case: 8862**  
**Mosher**  
**Final Review:** Re-submitted plans for a swimming pool and pool barrier and requesting a 2ft variance, and revised Landscape plan. The plans submitted were granted a Final Approval. A final approval letter was forwarded to the Owner and Contractor.
- 4. Lot 139 Annabella Lane #22** **Case: 8261**  
**MacMullin**  
**Final Review:** Submitted plans to install pool barrier with a 3ft variance. The plans submitted were granted a Final Approval. A letter was forwarded to the Owner.
- 5. Lot 85 Lenora Drive #25** **Case: 6412**  
**Katz/Schaffner/Ricciardi**  
**Grandfathered:** Submitted a request that the current owners and their purchasers be grandfathered into the drilling rights assignment to this property. The assignment of drillings rights to drill, install and maintain two private water wells on the Property for the purpose of providing ground water extraction and return for operating and maintain a water source heat pump on the property. The wells have been in place for over thirty years without issue. The Board approved the request to grandfather the current owners and their purchasers the drilling rights assignment to the listed property.

**Special Consensus:**

Principal of Hilton Head Island High School, Steve Schidrich and, the community member of the HHI High School, School Improvement Council (SIC), Jan Vater, request special permission to allow in HHP an illustrated yard sign honoring HHI HS graduating Seniors that reside in Hilton Head Plantation. Beaufort County School District Public Schools has been closed since March 16, 2020, due to the worries about the spread of the coronavirus in South Carolina and will remain close for the rest of the school year. This request is a way to honor the graduating High School Seniors. The sign states: Hilton Head High School Senior Lives Here 2020. There are approximately 22 High School Seniors, the signs are 24X18, and will be displayed until June 21, 2020. The ARB Board approved the sign on April 23, 2020 via email consensus. This will be documented on the May 2020 ARB Agenda.

**Administrative: Email consensus**

Village of Skull Creek  
Nebbia

Submitted plans and material for a maintenance and repair project to install stone pavers with composite decking in portions of the Skull Creek Village boardwalk. The materials presented matches the pavers installed in one of the Governors Harbor entry way. The ARB Board comments were that the stone pavers and composite decking presented were aesthetically pleasing. The ARB Board approved the stone pavers and composite decking material.

**Administrative:**

1. Lot 17 Oyster Reef Drive #7	driveway repair	Case: 7651
2. Lot 234 Cypress Marsh Drive #48	door/chimney	Case: 6770
3. Lot 7 Prestwick Court #6	patio	Case: 7033
4. Lot 15 Whitetail Deer Lane #15	door	Case: 5986
5. Lot 218 Sea Trout #3	railing	Case: 6263
6. Lot 12 Raintree Lane #26	deck	Case: 6941
7. Lot 15 Fernwood Trail #15	landscape	Case: N/A
8. Lot 23 Dolphin Point Lane #33	driveway pavers	Case: 5976
9. Lot 244 Ellentia Drive #10	patio extension	Case: 7762
10. Lot 18 Old Fort Drive #43	driveway repairs	Case: 7095
11. Lot 121 Cottonwood Lane #34	driveway pavers and firepit	Case: 5998
12. Lot 7 Chickadee Road #15	driveway extension	Case: 5079

**April Fees:**

Review Fees:	\$ 1,100
Administrative Fees:	\$ 550
Total Fees:	\$ 1,650
<b>Y.T.D.</b>	<b>\$ 21,060</b>

Tree Mitigation Fees:	\$ 405
<b>Y.T.D.</b>	<b>\$ 5,542</b>

Fines Issued:	\$ 100
Fines Collected:	\$ 100
<b>Fines Y.T.D.</b>	<b>\$ 100</b>

The next scheduled ARB Meeting will be May 28, 2020.