



# Hilton Head Plantation Property Owners' Association, Inc.

## **EXECUTIVE COMMITTEE MEETING MINUTES** **May 18, 2021**

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### **CALL TO ORDER:**

President Jon Heron called the meeting to order at 10:00 AM.

### **PRESENT:**

Jon Heron  
Jim Lucas  
Dave Pollack  
Lori Schmidt  
Rex Garniewicz - Alternate Member

### **STAFF:**

Peter Kristian – General Manager  
David Mills– Director of Activities

### **AGENDA**

#### **A: Decision items:**

- A-1 Noted status of Dolphin Head renovation project. The committee discussed the make up and appointment of the committee that would review the bids for the project, as well as the timing given the demand for construction contractors.
- A-2 Noted the status of the May 27 Coffee with Peter.
- A-3 Noted status of Town of HHI 2021/22 fiscal year budget.

#### **B: Discussion Items:**

- B-1 Noted status of the lot on Seabrook Drive.
- B-2 Staff has started work on the 2022 Budget.
- B-3 As of Thursday, May 13, all POA buildings are open without masks with continued limitations on the number of individuals allowed in the lobby of the POA Service Center, the Scheduling Office at the Plantation House, and the Tennis Pro Shop. Staff and customers can wear masks as they feel appropriate.
- B-4 The passage of S-147 has alleviated several concerns regarding lawsuits arising for COVID-19. Therefore, the use of House Guest Cards has been reinstated for the Spring Lake Pool and the furniture is now deployed at the Pool.
- B-5 Programs, except for some indoor activities, are returning to normal.

- B-6 Noted the present POA Service Center office hours are 8:00 AM to 4:30 PM.
- B-7 Noted informal input on one suggested option for 278 Corridor projects. It was the consensus of the committee to have the full board weigh in on this topic.

**C: Information Items:**

- C-1 Noted the General Manager will be attending the Community Associations Institute's (CAI) National Conference and Exposition in August. The Conference is usually held in May but has been rescheduled for August, due to COVID-19 concerns.
- C-2 Staff has conducted several interviews for the Tennis Professional position. We are in the process of narrowing the candidates for a second look.
- C-3 Our Kids Kamp enrollment is at historic highs.
- C-5 As of Thursday, May 13, we have collected \$218,780 Capital Transfer fees.
- C-6 All Committee's have been constituted and either have held their first meeting or have their first meeting scheduled.
- C-7 The stairs at Spring Lake Tennis Pro shop have been painted.
- C-8 Surveys continue to come in, thus far we have over 988 online surveys and 240 paper survey submissions for a total of 1,228 thus far. The survey will remain open until Friday, May 28. Leah will be recruiting members of the Communications Committee to assist with inputting the paper surveys.
- C-9 The CPU for the Main Gate electronic sign has failed. We are in the process of having the sign repaired.
- C-10 Noted the year-to-date *Plantation Living* Ad sales for 2021 stand at \$61,150 through May for the same period in 2020 Ad sales were \$65,915, a difference of \$4,725. May 2020 - \$11,980 vs 2021 - \$12,600; June projections at this point for 2021 - \$13,135 vs \$10,655 for 2020. Ad sales fell off a cliff starting in the April, May, and June timeframe. Looks like we are gaining ground already in 2021.
- C-11 Noted Logo inquiry.



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**D: Bids**

Striping bids for Whooping Crane Way- The Committee requesting additional information on this item and referred the item to the full board for consideration.

**E: Set Board Agenda**

Set the May 25, 2021 Board Agenda

**F: Legal**

Personnel Matters